



## **Nova Scotia Dietetic Association DRAFT - Minutes of the 62nd Annual General Meeting**

The 62nd Annual General Meeting of the Nova Scotia Dietetic Association was held at 1230 hours on May 11, 2018 in New Glasgow.

### **1.0 Call to Order**

Melissa Campbell called the meeting to order.

### **2.0 Approval of Agenda**

Judy Lowe moved for approval of the agenda. Deborah Everett seconded the motion. The motion was passed.

### **3.0 Appointment of Parliamentarian**

Deborah Everett was appointed parliamentarian.

### **4.0 Approval of the Minutes of the 61st Annual Meeting**

Janice Terry moved for approval of the minutes. Howard Selig seconded the motion. The motion was passed.

### **5.0 Business Arising from the 61st Annual Meeting**

The regulations that accompany the Dietitian's Act are awaiting approval by Cabinet prior to proclamation of the new Act.

### **6.0 President's Report**

Judy Lowe accepted the position as Chair as Melissa Campbell moved for acceptance of the President's Report as presented. The report was received for information.

### **7.0 Executive Manager's Report**

Jennifer Garus moved for acceptance of the Executive Manager's Report as presented. The report was received for information.

### **8.0 Treasurer's Report, 2018/19 Budget Approval and Fee Increase**

Janice Terry moved for acceptance of the audited financial reports by Lyle Tilley Davidson for the year ending March 31, 2017 as posted on the NSDA website and as presented. Darlene Harrietha seconded the motion. The motion was carried.

Janice Terry moved for acceptance of the Treasurer's Report and 2018/19 budget as presented for the year ending March 31, 2018.

Based on discussion, the approval of the 2018/19 budget was deferred until after the motion to approve the fee increase. Michelle McLearn moved and Shannon Grant seconded the motion to

defer the decision to approve the 2018/19 budget. As all were in favor; the motion was approved.

#### **9.0 Fee Increase**

Janice Terry moved to increase the annual renewal/registration fee to \$400. Howard Selig seconded the motion. The motion was carried.

During the discussion, it was suggested that future fee increases be incremented in lower increments more frequently.

Janice Terry moved approval of the 2018/19 budget. Kelly seconded the motion. The motion was carried.

#### **10.0 Bylaw Amendments**

Judy Lowe moved for acceptance of the bylaw amendments as pre-circulated and presented. Darlene Harrietha seconded the motion. The motion was passed.

#### **11.0 Acclamation and Election of Officers**

Melissa Campbell called for nominations for vacancies on the Board from the floor. Jennifer Josey and Laura Bockus-Thorne submitted nominations for member at large positions.

The following positions for the 2018-2020 term were filled through acclamation.

Sarah MacDonald, President-elect  
Amy MacDonald, Registrar  
Megan Austen, Secretary  
Janice Terry, Treasurer

#### **12.0 Adjournment**

Melissa Campbell called adjournment as all business was complete.